

**Admission September 2010**  
 Department of International Exchange Studies  
 Josai International University  
**Checklist for Initial Application Documents**

Note: Please check all documents carefully before sending them.  
 Enclose a copy of this form in the envelope.

No.	Document	NOTE
Applicants must send all of the following documents for initial application		
1	Completed Admission Application Form and Photograph	Have you included a photo?
2	Copy of ¥ 10,000 overseas remittance payment for initial application fee.	Have you paid the initial application fee? If so, have you enclosed a copy of the overseas remittance payment?
3	Application essay	
4	12-years-education completion certificate (such as high school diploma).	
5	Transcript of academic records	
6	Certificate of results of university entrance qualification examinations and other standardized tests	
7	Certificate of English ability (if applicable)	
8	Two recommendations from teachers	

