

## List of Application Documents

	Documents	Conditions
1	Application Form for Admission	Please attach a current photo. The picture should be 4cm long and 3cm wide and it should be taken against a plain background within the last 3 months. Print your name on the back of the picture.
2	Certificate of expected/final graduation	Please submit an original certified by the school official.
3	Certified school transcript	The transcript should show all courses taken and grades received at the previous academic institution attended. (High School or University)
4	Letter of Recommendation	Please include the signatures of both the head of the institution and the recommender.
5	Self-Recommendation	Please use the form provided.
6	Personal Records	Please use the form provided.
7	Guarantee Letter	Please use the form provided.
8	Statement of Financial Support	Please use the form provided.
9	Documents establishing relationship of guarantor to applicant	If guarantor is a parent, please submit a copy of the birth certificate or proof of legal guardianship.
10	Official certificate of Guarantor's bank balance	Please submit a signed and stamped declaration from the guarantor's bank, certifying the actual balance in the account as of the most recent possible date prior to the date of the application.
11	Certificate of Guarantor's employment	Please attach the official document which indicate the name, address, and telephone number of the institution, and the duration of working experience.
12	Certificate of Supporter's annual income	Please attach the certificate showing annual income (for at least the previous three years)
13-1	Application for Certificate of Eligibility	Please use the form provided. <a href="http://www.moj.go.jp/ONLINE/IMMIGRATION/16-1-18.pdf">http://www.moj.go.jp/ONLINE/IMMIGRATION/16-1-18.pdf</a>
13-2	Two photographs	The pictures should be 4cm long and 3cm wide and they should be taken against a plain background within the last 3 months. Print your name on the back of the pictures.
13-3	Personal Records for immigration	Please use the form provided.
14	Copy of your passport	Please copy all records of previous entry/stay in Japan.

### Special Notes:

※1	Other documents might be required if necessary.
※2	Japanese language translation must be included for application materials submitted in languages other than Japanese or English.
※3	If it is found that you have misrepresented any facts requested, your application may be rejected.
※4	Application documents will be returned on request.

