

Application #

# Letter of Recommendation 1 (by a university professor or instructor)

**Name of Applicant**

## To the recommending person

Thank you for providing a recommendation for the applicant to the Graduate School of International Administration. Please write frankly and in as much detail as possible in responding to the points and questions below. For handwritten responses please use block letters.

If the space below is not enough, please continue on a separate sheet of paper attach to this form.

Please put the completed recommendation in an envelope and seal it. Give the sealed envelope to the applicant, or send it directly to the following address: Center for Admissions and Public Relations, for Graduate School of International Administration, Josai International University, 1 Gumyo, Togane-shi, Chiba 283-8555, JAPAN.

**Please explain how you know the applicant and indicate the length of time you have known the applicant.**

**Please give your general opinion about the applicant's academic qualifications and personality in relationship to carrying out graduate studies.**

**How do you think graduate studies will help the applicant in a future or present career?**

**Do you think there are limitations to the applicant's abilities in connection with graduate studies?**

**Please evaluate the applicant's qualities by putting a check mark in the appropriate boxes shown below.**

	Exceptional	Excellent	Above Average	Average	Below Average	Cannot judge
Intellectual capability						
Analytical capability						
Judgment						
Maturity						
Motivation						
Flexibility						
Ability to work in a group						
Oral communication						
Written communication						
Future development						

**Recommendation rating**  
 \_\_\_Strongly recommend    \_\_\_Recommend    \_\_\_Recommend with qualifications    \_\_\_Recommendation not possible

**Additional comments**

**Information about recommending person**

Name: \_\_\_\_\_ Occupation: \_\_\_\_\_

Institution: \_\_\_\_\_ Title: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ E-mail address: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_